GSAT User Guide

This GSAT course has been created by Redline Aviation Security Ltd and Quadratica (UK) Ltd and is designed to fulfill the Department for Transport (DfT) requirements. The training course has been expertly developed and designed to ensure that the experience is both educational and easy to use. You are advised to read this leaflet carefully prior to logging into the GSAT course and/or attempting the Pre-Assessment or Final Assessment.

The following guide is a brief step by step guide to navigating and using the system.

LOG IN PROCEDURE

1. Log in to the GSAT System by navigating to https://gsat.quadratica.co.uk and entering the UserID and Password details in the appropriate data fields and then press Enter.

2. You will then be taken to the Main Menu.

3. From the Main Menu you can click on any of the areas of instruction. The system will allow you to view any part of the course in any order and as many times as you wish until you take the final assessment (once you pass or take the assessment twice your account will be closed).

4. You will then begin your learning experience. Each ‘page’ will run automatically and all you are required to do is to tell the system when you are ready to move on to the next ‘page’ by clicking on the Next button (shown below).

   ![Next button](https://gsat.quadratica.co.uk)

   **Next** - this allows you to move forward to the next page.

   **Note:** Until you have completed the training course you will not see the ‘final test’ displayed as an option in the main menu.

YOUR TRAINING COURSE

The course is designed so that you can look and listen to the training objectives without having to spend hours reading or studying, there is no time limit on the training course or the time required to sit the final assessment. You can, if you so wish, take notes and the system will display each page until you press the ‘next’ button.

5. Other navigation buttons are available and function as follows:

   ![Previous button](https://gsat.quadratica.co.uk)

   **Previous** - this allows you to go back to the previous page.

   ![Replay button](https://gsat.quadratica.co.uk)

   **Replay** - this will replay the page you are currently viewing.

   ![Return button](https://gsat.quadratica.co.uk)

   **Return** - this will take you back to the Main Menu.

   ![Exit button](https://gsat.quadratica.co.uk)

   **Exit** - this exits the system completely. Do not worry though, as the system will let you back in as many times as you need until the final assessment has been conducted.
6. One additional button is available for you. This button controls the audio that they system uses to provide additional information to that shown on screen. Don’t worry if you need to use the system without sound because the assessment will NOT ask you any question which needs you to have listened to the audio (but do try to use the audio if possible because it provides information that will enhance your learning experience and improve your understanding of the training objectives). The audio button is designed to be a ‘toggle’ button. This means that it will change in response to what you last did with it. There are two states;

   - The system defaults to Audio On and this means that the audio will be played
   - The system will display this if you have turned audio off.

Please note that there may be a delay before the audio responds because if an audio clip has started it may need to finish before it will stop.

GSAT PRE-ASSESSMENT QUIZ

You will see that we have provided a pre-assessment quiz for you to use to confirm your knowledge of understanding of the GSAT course content before you undertake the final assessment.

The pre-assessment test is designed to allow you to check your knowledge of the GSAT course before taking the actual final assessment. The format is the same as the final assessment in that all of the questions are multi-choice. This means that you will be presented with a question and you will have to select the correct answer from a list of four possible answers. Only one answer will be correct. In the pre-assessment you will not be scored. If you answer a question incorrectly the system will tell you that you were incorrect and you will be allowed to try again. You can try as many answers as you need to in order to give the correct answer.

Once you have answered a question correctly you will move on to the next question. Although the questions are in the same format as the final assessment - please do not assume that learning the correct answers to these questions will ensure that you know the answers to the final assessment questions.

The final assessment questions are taken from a different database of questions and will change for each person taking the final assessment. However the pre-assessment DOES cover the same topic areas as the final assessment and so it will prepare you well for the final assessment.

So what do the assessments look like?

Here are instructions for navigating through the pre-assessment.

1. In the main menu, click on Pre-Assessment Quiz button
2. You will be given brief instructions on what you will now experience.
3. Click on the Next button (see previous for button style)
4. The first question will be displayed.
5. To select the answer you believe is the correct one just click on the question symbol next to it.
6. You will then be told whether you got it right or wrong.
In either case you just need to click on the Next button to move on through the pre-assessment. At the end of the pre-assessment you will be told what score you would have achieved if this had been the actual final assessment.

**GSAT COURSE ASSESSMENT**

**IMPORTANT NOTE:** You MUST complete ALL of the lessons in the course BEFORE the 'Take Assessment' button will become visible. Lesson completion is indicated by the Lesson icons (white arrows on a grey background) changing to a white arrow on a GREEN background.

Navigation through the final assessment is the same except that you are allowed to move backwards using the 'Previous' button and of course you do not get told if you have selected the correct answer. Your assessment will not be marked until you have answered all of the questions and have confirmed that you are happy to submit your answers for scoring.

**NOTE:** You are only allowed to take the final assessment twice. After this you will be locked out of the training course.

**ADMINISTRATION AND SUPPORT – HELPLINES**

If you have any difficulties with the GSAT course please contact us by one of the methods below.

For questions about the GSAT Course in general please contact Redline Aviation Security Ltd on:

- **Tel:** 01302 623262
- **Email:** gsat@trustredline.co.uk
- **Web:** http://www.trustredline.co.uk

For questions about technical aspects of the GSAT system please contact Quadratica (UK) Ltd on:

- **Tel:** 01472 349920
- **Email:** support@quadratica.co.uk
- **Web:** http://www.quadratica.co.uk

Thank you for choosing our GSAT course and assessment package.